

Daycholah Center

OUTDOOR MINISTRY

# Get Ready for Summer Camp!

TOGETHER



COME



**Daycholah Center Parent Handbook** 

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Dear Parents and Guardians,

Thank you for the opportunity to be a part of your child's summer adventures! For many years, United Church Camps, Inc. has given children and families the experience of a lifetime – a place where we love God, all others, and the earth by providing Sanctuary, practicing Hospitality, and performing Ministry. Our commitment to your family is to provide a safe environment, to offer exceptional programming to grow a strong sense of community and to provide a welcoming space for your children to continue their spiritual journeys.

Inside this Parent Handbook, you will find a variety of resources to help you as you plan for your child's stay at Daycholah Center. Included is a Registration Checklist which walks you through the arrival-day registration process directions, a summer packing list, and instructions for medical documentation. Please carefully reach each section so that you're fully prepared for what to expect.

In addition to this Handbook, you can find more information under the "Resource" section on our website (www.ucci.org/resources). This section includes a wide variety of information that can assist you as you plan your child's stay.

Please bookmark our website (www.ucci.org) and do not hesitate to call (920-745-4746) if you have any questions or concerns. Thank you very much for sharing your child and family with us this summer!

Blessings,

Judnard Henry

Chris Kocos

Meghan Bailey

Judnard Henry

Managing Director

Chris Kocos

Office Manager

Meghan Bailey

Kitchen Manager

# **Registration Checklist**

We are so excited to see you at Daycholah Center this summer! On check-in day, there will be several different camps all arriving together! In order to move registration along as quickly as possible, we have staggered the arrival times for the different camps. You can find a reminder of your check-in and check-out times in the attached email. It will help us immensely if you are able to complete as much of your paperwork as possible online before arriving.

To help expedite registration we have created a checklist, separated into before leaving home and during registration. Please review both sections of the checklist before you arrive at camp.

### **Before Leaving Home**

- Pay your registration balance. Speed up your registration by paying your account balance through our registration program.
- Visit your registration account to review your registration and liability forms and make sure your UCCI Medical Health Form is up to date. Please also complete the Medications Tab under your registration account. Please leave over-the-counter medication (unless for daily use) and band-aids at home. This makes it easier for our health center to document.
- Make sure everyone coming to Daycholah Center understands our COVID-19 procedures and precautions. Face coverings are required for all guests anytime they are indoors; other than when showering, sleeping, or eating. This includes parents and guardians while they are onsite during check-in and check-out. Additionally, be sure to know your child's drop-off and pick-up times. Please arrive ONLY at the time when you are scheduled, not early or late. This is for the safety of you, your child, and our staff.
- Make a Camp Store deposit. You can deposit money into your camp store account through your registration account online (Please do not bring cash with you to drop-off). Popular camp store items include water bottles (\$15), sunglasses (\$5), and sweatshirts (\$30-\$40). When adding money to your child's store account, please indicate what you would like done with any remaining balance at the conclusion of camp. If you have not chosen an option, any leftover money will be added to our scholarship fund.
- Leave your cell phone at home. We try very hard at Daycholah Center to create an intentional faith community, and we find that this community is formed more easily without the distractions of social media. If you would like photos of your camp experience, we would suggest that you purchase an inexpensive disposable camera (we also sell these in the camp store) and follow us on social media on Twitter (@daycholah\_center), Instagram (@daycholah\_center), and Facebook (Daycholah Center UCCI) so that you can see all the amazing pictures we take of your camp. We permit portable music players, separate from your cell phone, in the cabin only. If campers accidentally arrive at camp with a phone, it will be collected and safely stored in the locked office for the duration of camp.

# **`During Registration**

When you arrive at Daycholah Center, please leave your luggage in the car until after registering. Please bring the following items with you to our drive-thru registration. This is held in our parking lot. Look for our welcome sign with our UCCI logo, welcoming you to camp:

- Please review our covid policy listed below. It gives all the guidelines that need to be followed during registration.
- You will have the opportunity to donate to the Scholarship Fund offering.
- Medications Bring your prescription in their original bottles with you to registration to be collected. These
  prescriptions need to be documented online prior to arrival. We ask that you leave over-the-counter medication
  at home unless it is something specific that we may not have in our health center. Any over-the-counter
  medication (including bug bite remedy, ibuprofen, and vitamins) you bring also needs to be documented online
  prior to arrival and turned in at registration.

# **Daycholah Center Summer Packing List**

Daycholah Center is a magical place to be during the summer, but it can be even more magical than Hogwarts if you're well prepared! Here are a few things you may want to pack to ensure that your experience at Daycholah Center is as magical as it can be. Since you will be living in a community with others, we would recommend you mark your belongings with a permanent marker or label.

- **COVID Safety:** Be sure to bring **enough reusable face coverings to wear a new one each day** but bringing extra face coverings in case one gets wet/dirty is greatly encouraged. If you do not have enough to last for your entire stay, disposable face masks will be available onsite for those who need them. Reusable face coverings should be packed in a container that can be closed or a plastic bag to keep them separate from other clothing and sanitary during your time at camp.
- Bedding: Sheets (twin-sized) and a blanket, or sleeping bag and a pillow
- **Personal Care Items**: toothbrush, toothpaste, soap, shampoo, deodorant, bath towel, washcloth, and other necessities
- Clothing: The days are usually warm but nights and rainy days can be quite cool. Casual clothing, such as jeans, shorts, and long and short sleeve shirts are recommended. Bring layers for colder days (sweatshirt, light jacket). Don't forget regular changes of underwear, socks, and sleepwear. Closed-toed shoes for running/playing and an old pair of sneakers that you don't mind getting dirty.
- For the Lake/Water Activities: Swimsuit(s), towel, sunscreen, and swim/water shoes are required. We have Zebra mussels in our lake, and we don't want your feet to get cut.
- For the Great Outdoors: Rain apparel, insect repellent, flashlight with fresh batteries
- **Cabin/Rest Hour Supplies**: Stuffed animals, favorite book, letter writing stuff (stamps and postcards are available to purchase at camp), camera. We allow personal music players (such as iPods and other MP3 players) in the cabins during rest hour and bedtime, but these players need to be separate from your phone.

#### Items not to bring:

- Skateboards, rollerblades, minibikes
- We strongly discourage wearing flip-flops at camp. We would appreciate it if they stayed at home.
- Junk food or snacks (wild animals are cute in the wild, not in a cabin, so leave the snack at home!)
- Pets (Sorry, unlike Hogwarts, no animal companions are allowed)
- Personal valuables. Too many things are left at camp, ruined in the rain, or lost on our many adventures. Aside from the list above, we have everything you need during your stay at camp.

# Summer Camp at Daycholah Center

#### **Program Changes**

Starting this year there are a few programmatic changes that will take effect with the summer camping season. We have learned a lot from our 2021 season of summer camp. One of the major changes is to move towards small group camping. This change will allow us to easily give each camp its own separate living arrangements, bathrooms, and program times. We found this allowed each group to have a stronger sense of community. It also allowed the programs to run more smoothly. While camp may look different than it has in the past, we will still be able to create moments and memories that you will cherish for years to come.

This year, many of our programs have gone through some changes. Some of these changes are large, while others may be more subtle. A major change for all camps in 2022, is that we're moving to a six-day, five-night stay. Drop-off will be on Sunday afternoon and pick-up will be on Friday evening.

Starting in 2022, we'll be offering our A+ camps. The A+ camps offer the following types of experiences; & Me, Artistic, Adventurous, Analytical, and AweSum. Below, we will talk about, in greater detail, what is to be expected for each of these camp types.

We are excited to offer some opportunities for campers to extend their stay again this year. One option is the addition of the Counselor-In-Training (CIT) add-on. The CIT option allows campers aged 17 and up to stay another week to become a Counselor-In-Training for a camp that is similar to the one they have just attended. This is a great opportunity for campers to spend more time at a place they love while learning what it takes to make everything happen behind the scenes. We will also continue our add-on program that allows adults and their "me" the opportunity to stay for the entire week of camp to relax at our site. This is called an "& Me Extension". This additional option can be added to many of our "& Me" reservations during the registration process.

# "& Me" (Preschool-4th)

& Me is designed to allow ANY adult to join their "Me" at camp during the summer. This will allow even more "me" campers to experience camp with their favorite adult. "Me's" will continue to be housed in Oak Mound Lodge, our conference and retreat-style lodge with hotel-style rooms.

& Me programs will continue to be four days and three nights. Campers will arrive on Sunday afternoons and leave on Wednesday mornings.

# Artistic (5th - 6th & 7th-12th)

The following camps fall into our artistic category:

- Daycholah Institute
- MADD The Master Course
- MADD The Beginner Course

All camps in the artistic category will deal with elements of culinary or fine arts. Campers can expect to experience activities and programs based around a variety of fine arts and culinary skills. Campers will have the opportunity to

improve their artistic skills in a fun, outdoor environment. If you're interested in culinary or building your artistic skills, we have the right camp for you.

# Adventurous (5th - 6th & 7th - 12th)

The following camps fall into our adventurous camps:

- Survivor: Black Diamond
- Survivor: Daycholah
- Sail: Deep Waters
- Night Owl
- Night Owl: The Darkest Hour

The campers that participate in the adventurous camps can expect to go on some type of daily adventure. These campers will go out exploring and taking part in different challenges each day that they are at camp. Whether you like sailing, exploring or being up late, we have the right adventurous camp for you.

# Analytical (5th - 6th & 7th-12th)

The following camps fall into our Analytical camps:

- Con: The Final Boss
- Legends of the Hidden Color
- Con: The Tutorial
- Myth Busters

The campers that sign up for any of the analytical camps can expect to use their minds on a daily basis. If you're into comics, myths or daily challenges, we have the perfect analytical program for you.

#### AweSum

The following camp falls into our AweSum camp:

- Camp AweSum Youth
- & Me (Camp AweSum)

# Summer 2022 Program Schedule

Note: All grade levels are based on the current grade level at the time of registration.



# **Daycholah Center Covid Policy for 2022**

Although we hope the pandemic situation will have improved by the time the summer season comes around, we are creating this plan as though the COVID situation will have remained largely the same. Below you will find the Daycholah Center's plan for the summer of 2022. While Daycholah Center may look different this summer, we will continue to foster the spirit of love and acceptance that has kept this place alive for over 100 years. Below you will find the policies we plan to put in place to protect the health and well-being of our guests.

Please understand that given the dynamic nature of this pandemic, this information may be modified as the situation evolves, and new data becomes available. Our purpose is to create an environment that allows Daycholah to operate during the pandemic. During this pandemic, the following procedures will be used to ensure compliance and best practice recommendations outlined by the Centers for Disease Control and Prevention (CDC), the American Camp Association (ACA), Wisconsin Department of State Health Services (DSHS), are upheld by Campers, Staff, and Volunteers.

### **Vaccination Status**

Daycholah strongly encourages vaccination for everyone attending camp programs. All registered guests ages 5 and up will be required to submit proof of Covid-19 vaccination OR a negative test result from a test administered within the 24 hours prior to arrival. Please upload the vaccination care/test results to the registration system.

A viral test is needed. A viral test checks specimens from your nose or your mouth to find out if you are currently infected with the virus that causes COVID-19. Viral tests can be performed in a healthcare setting, at a testing site or at home. Please contact your local health department or primary care provider for testing resources in your area/

It is recommended that Unvaccinated Participants should engage in a 2-week prearrival quarantine that includes physical distancing, mask-wearing when not at home, avoiding unnecessary travel, and refraining from indoor social gatherings with people outside of their households. Campers, their families, staff, and volunteers should refer to CDC's Travel During COVID-19 guidelines for more details about preparing to travel, including recommendations about staying safe during travel such as wearing a mask in public settings

# **Arrival at Daycholah Center**

Only essential individuals (i.e., Participants expecting to remain at Daycholah Center throughout the event, and one parent/guardian/caregiver with each camper to assist with check-in) should come to the check-in area to avoid crowding, and anyone who is providing a ride to another individual and not staying for the event or not assisting their camper with check-in should remain in their vehicle. Participants will practice social distancing, as defined by the CDC, from one another during the arrival and check-in process, if able. All Participants must be prepared to provide a hard copy of their negative COVID test result upon check-in if they did not get uploaded into the registration system.

In the event that registration needs to be conducted indoors (due to weather), we ask that campers and the adult helping them to check in wear masks out of respect for the staff.

# **Screening procedure**

#### 1. Arrival Screening

When campers arrive an initial health screening will be done prior to allowing entrance to the camp. This screening consists of:

- Temperature check
- Symptom screening
- COVID Questionnaire
- Assessment and Evaluation

The results of this initial health screening will determine if a camper is permitted to enter camp or if they require additional screening and evaluation

#### 2. Ongoing Screening

Daily symptom reviews and temperature checks will be performed by designated camp staff on an as-determined basis. If any camper or staff shows signs of any illness while at Daycholah Center, regardless of COVID test result, they will be isolated with supervision, immediately. The guardians of any camper or minor, staff or volunteer, will be contacted immediately. We then ask that they be picked up and taken home within 3 hours of notification. If the guardians are not available for pick up, the emergency contact will be required to come to get the minor. Anyone showing symptoms will be required to wear a medical-grade mask which will be provided by Daycholah Center. Prompt pick-up of a sick child helps to eliminate the risk of illness to other campers that are onsite.

Daycholah Center is a certified CLIA COVID-19 testing site for the state of Wisconsin. This means we have the ability to administer tests to guests that are showing covid symptoms. A trained administration staff member will conduct a BinaxNOW COVID-19 Rapid Test onsite. Guardians will have the opportunity to give permission to Daycholah Center staff to administer a test on their camper. If a guardian opts out of allowing Daycholah Center to administer a test to their camper, the camper will be taken to the nearest clinic testing site if they are showing symptoms of COVID-19. Campers will remain in quarantine/self-isolation until test results are received. If a camper is tested on-site and the results are inconclusive, the camper may be taken to the nearest clinic to obtain another COVID-19 test.

Daycholah Center will follow CDC guidelines for any person who tests positive for COVID-19 during or after an event. These guidelines may include but are not limited to: notifying the health department of a positive case, identifying the individuals the person who tested positive may have been in contact with while at Daycholah Center, informing anyone in our community with potential exposure within 12 hours of the confirmed case while maintaining confidentiality, and ensuring all the following criteria are met before allowing the individual to participate in another camp event.

Once any person who has screened positive or is showing active symptoms has been isolated from any public/common spaces, cleaning and disinfecting procedures will be done by camp staff.

Contact tracing will be carried out by a designated staff member immediately to determine the potential or confirmed contact with other campers or staff members over the previous two or more days. Campers and staff in the confirmed positive camper's cohort will have increased surveillance measures for symptoms. Other measures may be instituted to minimize campers' exposure. These measures may include separate programming, dining, and shower times.

# 2022 DAYCHOLAH CENTER SUMMER COVID PLAN

### FACE COVERINGS

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Campers and staff will be required to wear face coverings anytime they are indoors. The exceptions are while they're sleeping, showering or eating.

#### MODIFIED Check-in/pick-up

Our check-in and pick-up process will be conducted mainly in the Daycholah Center parking lot to limit the amount of contact between families and our staff.

# ENHANCED CLEANING

Cleaning procedures will reflect guidelines provided by the American Camping Association and the CDC. These procedures will be used heavily throughout camp, especially focusing on shared spaces and high-touch surfaces.

### COHORTS

Large-group activities such as mealtimes and evening programs will be held in outdoor spaces whenever possible. Camps will be assigned an individual indoor meeting space for use during inclement weather.

# HEALTH SCREENINGS

All campers will be asked to complete a precamp health screening.



#### SEPARATE BATHROOMS



To limit interactions between cohorts, each bathroom area will be assigned to a specific cohort.



# **Medical**

Please fill out the online Medical Health History form for each of your children attending camp. It can be accessed through your online registration account. Please make sure the health record is updated with proper emergency contacts, allergies, etc.

If your child is taking prescription medication please complete the medication section of the health form, under the Medication tab in your registration account. Bring all camper prescriptions and over-the-counter medication **in their original bottles, with correct labels, to registration** to be collected. State law requires that all prescription medication be properly labeled in its original container with only the amount of medication needed for the week.

We ask you to leave over-the-counter medications at home unless it's some specific we may not have in our health center. Any over-the-counter medications brought by a camper will need to be registered in the online medication registration form, labeled properly, and collected at registration.

A camp nurse is on-site for medication administration and minor medical needs. If there is a medical emergency, every effort will be made to contact a parent/guardian immediately.

# **Nutritional Food and Allergen Statement & Policy**

Our kitchen at Daycholah Center is a hub of activity for the whole campus. It is our mission to provide nutritious food for meals and snacks, while addressing the different dietary needs of all our guests and staff, simultaneously adding some fun to the foodservice program along the way.

All campers will be provided with nutritional meals and an evening snack every day, and will also have access to other appropriate snacks, fresh fruit, and healthy beverages that will be available 24-7. Each meal will have fresh fruits or vegetables and protein-rich menu items to discourage hunger throughout the day; we take pride in our diverse menu and offerings with the idea that there will be something good to eat for every person who dines with us. We are known for our delicious salad bar that we serve at every lunch and dinner, and we are pleased to have added more dining options to our menu, including a make-your-own Belgian waffle station, two hot soups per day, and a build-your-own sandwich station with multiple sandwich toppings.

As per the FASTER Act of 2021, we recognize the following 9 (nine) major allergens in food: wheat, dairy, eggs, fish, seafood, peanuts, tree nuts, soybeans, and sesame (this act goes into effect January 2023, but we are ahead of schedule in recognizing sesame). Our facility will be completely nut-free as of June 01, 2022. We are committed to providing full balanced meals and accompanying products for the following special diets: gluten-free, dairy-free, soy-free, and vegetarian (we are limited by the ability to provide for further dietary restrictions not listed here, but we will always consider each guest's needs on a case-by-case basis).

# LGBTQIA+ Inclusion at Daycholah Center

Daycholah Center's core belief is to create intentional spaces for unconditional acceptance. We embody those beliefs through our actions, words, and relationships. Creating these spaces takes both intentionality and partners. We have many amazing partners who support us and travel on this journey to inclusion with us.

# **United Church of Christ Beliefs**

Open and Affirming Declaration:

We recognize, celebrate, and give thanks for the many diverse gifts of God among us. We declare ourselves to be an Open and Affirming facility of the UCC, welcoming into full participation in the Body of Christ persons of every race, language, age, gender, sexual orientation, gender identity, ethnic origin, physical and mental ability, economic status, and nationality. We joyously pledge ourselves to be an Open and Affirming facility, providing a safe welcome for a diverse people.

### **Daycholah Center's Call to Movement**

Here at Daycholah Center, we affirm the statement above from our UCC partners. It too embodies the ideas of unconditional acceptance and creating intentional spaces. Unconditional acceptance means fully welcoming those of all religious traditions, as well as those who practice no religion, to our site. We also celebrate and do our best to accommodate bodies of all shapes, sizes, and abilities. Building a foundation of respect and compassion creates a culture where all are welcome. Throughout this document, we will be discussing ways Daycholah Center plans to create and respect a culture of unconditional acceptance and intentional spaces by showcasing the policies and practices set by the United Church of Christ and other camps. Through the strong belief that this safe space can be created, we give visitors an opportunity to encounter many diverse beliefs and values throughout their stay. Whether through flags, conversations, or books, there will be many opportunities to celebrate and learn about diversity in all its forms. With celebration comes the rejection of hate in all its forms as well. We will not tolerate any form of harassment, intimidation, or bullying. That behavior is not a part of the culture of respect and compassion we are cultivating and does not create a space for unconditional acceptance. Those found in violation of our policies will be asked to leave. We have all been called to movement and we shall continue to answer this call through our inclusionary efforts.

# **Creating Safety through Clarity**

The more we can share with the community that calls Daycholah Center home, the more we can learn from each other. For years we have taken for granted many things about camps and events at Daycholah Center that have created unsafe and unwelcoming experiences for those whom we serve. This policy is written for the whole of the camp community; campers, counselors, and staff, to address and amend these experiences. From now on, we will provide gender-inclusive spaces. This means there are gender-inclusive cabins and gender-neutral bathrooms. While we will continue to provide a gender-specific cabin option upon request, our registration process will provide each participant with the option to opt-in to a gender-inclusive sleeping space. This gender-inclusive sleeping space is open for all campers, including allies, so that an easy and stress-free choice can be made. This sleeping space is not restricted to traditional limitations of the gender binary (male/female), which means that campers from all gender identities and expressions will be housed together. It is an expectation through state code that cabins and other camp spaces be fully supervised and have staff present at all times. This expectation will be met in all sleeping spaces, regardless of gender expression. We keep a close

ratio of 1 counselor to 8 campers in all of the sleeping spaces. These spaces will be supervised by two trained counselors who have been thoroughly background-checked.

Throughout this document, we will cover a variety of questions and situations, but since we can't cover every possible question, we are always happy to have a conversation with any inquiring parties to provide more information or further clarity on anything in this document.

# Why Are We Making These Changes Now?

These changes are needed for us to serve all the campers who have always been a part of our ministry who haven't been fully served. We acknowledge both the need and our desire to positively affirm campers' identities whenever possible. Major changes that go into meeting this need are a culture shift and a systemic change in how restrooms and cabin assignments are viewed and implemented. We want to continue to serve our campers at the highest level and continue to make this a place for all others to be met with unconditional acceptance. Please know that we hope to offer solutions that are safe, comfortable, and intentional, based on the needs we have identified. Our physical spaces, adult ratios, resources, programs, and policies will be reviewed and modified to meet these needs on an ongoing basis at a minimum of annually.

# **Creating Intentional Spaces That Meet the Needs of Our Campers**

While completing camp registration for a participant, the person registering (parent, guardian, etc.) will be asked to confirm the camper's personal information (name, gender expression, and pronouns, as well as cabin preference and t-shirt size) is correct. It can be common for a camper to arrive at camp and share with staff that they use a different name, gender expression, and/or pronouns than what is listed on their registration. When this is expressed, staff will do everything possible to make that camper feel safe and comfortable during their stay. This can include addressing that camper by a different name, moving a camper to their preferred cabin assignment, as well as respecting their need for privacy. Some campers use camp to express their true self or a piece of themselves they have not expressed to the rest of the world. We take our cues from the camper and assess the need to notify guardians on a case-by-case basis. Camper privacy is of high priority to our staff and volunteers, so they will assume that a camper's gender identity and sexual orientation are confidential. Campers may choose to share information about themselves at their own discretion.

We know and acknowledge the power our names hold. Giving everyone the respect they deserve means addressing one another by their correct name (with correct pronunciation) and correct pronouns. Inadvertent slip-ups or unintentional mistakes in the use of names or pronouns might occur, and Daycholah Center prides itself on being a space where correction and apologies are both standard and encouraged.

Gender assigned at birth, physical characteristics, or personal presentation will not decide our gender-specific spaces. All campers may select any available restroom that meets their needs. Daycholah Center offers both gender-neutral and gender-specific, multi-stall and single-stall bathroom options. Menstrual hygiene products will be provided in every public restroom for accessibility across our site. Special accommodations will be made for those who request a gender-specific option.

Two of our cabin sleeping areas (Woods Cabin Circle and Lakes Cabin Circle) use a central shower house. This shower house is split into two sides, labeled Woods and Lakes. This shower house is a gender-neutral space. This is in line with the above policy that all campers may select any available restroom. For showering time, we will be implementing scheduled time slots. We will have three available showering times: a gender-neutral time slot, a female-identifying time slot, and a male-identifying time slot. Any camper can opt-in to any time slot based on their individual comfort and needs. If all campers opt-in to the gender-neutral time slot, then that camp program will use just one showering time. Campers will be asked to use the side of the shower house that corresponds with the cabin circle they are in. Just like in

our cabin spaces, it is an expectation through state code that the shower house be fully supervised and have staff present inside while campers are using the facility. This expectation will be met in all showering time slots regardless of the time slot chosen. Campers' safety, privacy, and personal autonomy are of high priority, so anytime those needs are in question (waterfront, archery, cabin spaces, shower house, etc.), adult supervision will always be provided. No one will be required to use an alternative restroom because they are transgender or gender nonconforming. There will always be a bathroom option available within 400 ft of the sleeping area for all to use. (*Continued Below*)

Modesty is always an expectation in sleeping spaces and restrooms. Private changing rooms will always be provided, both in the restrooms and in the cabin area. Campers, staff, and volunteers are all asked to use those spaces to change, regardless of their gender expression. Staff and volunteers are required to use private changing areas. Staff and volunteers are trained to know our standards of safety and guidance. Any activity intended to arouse is totally prohibited, period. Those found in violation will be required to leave.

# Signage and Location of Restrooms

Signage is a huge part of making campers feel safe. It also helps to demonstrate the expectations in different areas of camp. Signage around camp will show which bathrooms are designated as gender-inclusive spaces and which are designated as gender-specific spaces. These spaces can be found in multiple locations around our site. It's important to share the location of each of these spaces so everyone that visits our site can best have their needs met. The gender-specific restrooms are located in Lake View Hall (one multi-stall male bathroom & one multi-stall female bathroom), and in Ley Chapel (one multi-stall male bathroom & one multi-stall female bathroom). While these spaces are labeled as being gender-specific with male and female signage respectively, any restroom at Daycholah Center can be used by anyone regardless of gender identity and expression. Our gender-inclusive, single occupancy, restrooms are located: two in the foyer of Oak Mound Lodge, one in the arts and crafts building, one in the health center, and two in the lobby of Spring Grove Lodge. Our gender-inclusive, multi-stall, restrooms are in the shower house by the cabins (on both the Lakes and Woods side). There is an expectation of respect for all restrooms, its contents, and its users, regardless of which room you use. This expectation ties directly into our No Tolerance Policy.

# No Tolerance Policy (Harassment/Discrimination/Intimidation-Free Environment)

Daycholah Center stands on a foundation that we are creating intentional spaces for unconditional acceptance as well as a culture of resistance toward hate in all its forms. In order to create a culture of resistance, we do not tolerate any instances of harassment/discrimination/intimidation in any form. Daycholah Center actively condemns and prohibits harassment, discrimination, and/or intimidation on the basis of age, sex, sexual orientation, gender expression, gender identity, race, color, ancestry, national origin, disability, marital status, socio-economic status, body size/features, or religion. All staff, volunteers, campers, and guests have a responsibility to actively partake in prevention efforts to create a culture of resistance to hate. Whenever applicable, everyone should feel welcome and are encouraged to report incidents of harassment/discrimination/intimidation to staff members to help keep our community hate-free. This includes threats, degrading comments, epithets, or slurs; derogatory photographs, drawings, language, or gestures; sexual harassment, including leering, making sexual gestures, displaying sexually suggestive objects or pictures, and sexual language (whether considered positive or negative); and physical contact such as unwanted touching, assault, impeding or blocking movements. Sexual harassment can occur between people of any sex/gender and in any environment and will be taken seriously in every case. Any camper found to be in violation of this policy will be removed from their program and will be required to leave. Guardians will be contacted and will be required to pick up their camper that day. If a staff member or volunteer violates this policy, they will be terminated and will need to leave the facility immediately. When deemed necessary, law enforcement will be contacted and criminal charges may be pressed in relation to; staff, volunteers, and campers that violate this policy.

\*Also, please note that all camp staff are mandatory reporters and are legally required to report any reasonable suspicion of abuse or neglect of a camper to the proper authorities.\*

### Staff Support for LGBTQIA+ Campers

We pride ourselves on hiring a diverse staff, from a variety of backgrounds, each and every year. Daycholah Center has been seen as a safe place for many LGBTQIA+ staff members for many years and we hope to continue to be seen that way. Staff members are trained to listen to and assist campers. They often relate to feelings or shared experiences had by campers and guests. Staff members and volunteers can be seen as great resources for our LGBTQIA+ youth and guests while they are onsite. If campers have special requests, accommodations, or questions about this policy or others our Managing Director, Judnard Henry, is available to make sure they are comfortable and safe during their stay at DC. We are here to make each guest's experience positive and memorable.

Our Leadership Team is also committed to creating safe and inclusive spaces for LGBTQIA+ youth and guests and many are knowledgeable about the struggles and experiences of being LGBTQIA+ themselves. It is our mission to lead by example and give voice and understanding to our guests and meet them right where they are.

### **Daycholah Center is Committed!**

"The staff at Daycholah Center are committed to making outdoor ministry accessible for all and celebrating the difference each person brings to the outdoor space. When creating intentional space for unconditional acceptance, it takes action and the heart for growth. With that action, there will be those who will oppose and push against that growth, and yet we still grow! We will continue to grow even when the soil is dry and rough because this space is needed and wanted by those who have been marginalized, called "non-traditional", and those who have been seen as less than. We are committed to transforming our space to meet those needs. We love you and you are celebrated while being here. We want to welcome you home!"

J.Henry

Judnard Henry Managing Director Daycholah Center United Church Camps, Inc.

# **Conduct Policy**

Daycholah Center is dedicated to providing a friendly, safe, and harassment-free experience for everyone, regardless of gender, gender expression, sexual orientation, disability, physical appearance, body size, race, or religion. Everyone can help us achieve this by looking out for other people.

To assist us in offering the best camp experience we possibly can please keep in mind 3 simple principles:

- Respect yourself. Campers are expected, in accordance with their age, to take appropriate care of themselves. (Personal hygiene, getting sufficient sleep, dressing warmly and appropriately)
- Respect the environment. Daycholah has many acres of beautiful habitat. We want campers to be stewards of this area for future generations.
- Respect others. We expect campers to treat one another, our staff, nurse, and cooks with courtesy and respect. We are a camp committed to inclusion and providing a nurturing environment for each camper's individual needs.

### Harassment/Discrimination/Intimidation Free Environment

We will not tolerate harassment of any form. Harassment includes offensive verbal comments related to gender, gender expression, sexual orientation, disability, physical appearance, body size, race, or religion. Transphobia is included in this and, likewise, will not be tolerated. Bullying, teasing, swearing, acts of aggression, pranks, practical jokes, or disrespect for other people or the environment are not tolerated. What may seem harmless to you may have lasting emotional or physical consequences for others.

Harassment also includes the use of sexual imagery, deliberate intimidation, stalking, following, harassing photography or recording, sustained disruption of talks or other events, inappropriate physical contact, and unwelcome sexual attention.

### **Absolute Nos**

- Ownership and use of cell phones by campers at camp.
- Stealing or borrowing other people's possessions without their consent.
- Vandalism or damage to camp property and equipment. This includes any damage to cabins, bunks, window screens, doors, restrooms, classrooms, dining hall, any other buildings, signs, program equipment, including the natural environment.
- Defacing camp property in any way. Any graffiti including writing, drawing, carving, or painting names/pictures, etc. on bunk beds, furniture, walls, cabins, or any other buildings are all examples of this.
- Tampering with any safety devices including smoke alarms and fire extinguishers.
- Campers must remain inside their designated boundary (this will be explained to campers during their tour of our facilities).
- Campers may not visit each other's cabins during the day or evening (this is to ensure security and that campers will be supervised at all times).

- Campers must stay in their cabins after lights are out at night, except if a restroom trip is necessary. If so, campers must alert their counselor.
- Continued disrespect to campers, faculty, or staff.
- Hitting other campers or staff.
- Failure to respond to camp staff.
- Smoking, vaping, alcohol, and illicit drugs.
- Possession of weapons or any implement that our staff deems dangerous or potentially dangerous.

#### Misconduct

When a camper is involved in misconduct, camp staff will use it as a learning opportunity for the camper and try to integrate problem-solving skills into the discussion. The following steps will be used:

- 1. Camp Staff will first verbally warn campers that they have broken the rules. A discussion will occur between camper and counselors where goals and objectives will be set. Parents may be verbally notified at this step.
- 2. If inappropriate behavior persists, campers will be restricted temporarily from the activity. Parents will be notified, and an Accident/Incident Form will be filed.
- 3. Upon further violation, the camper will be sent to the camp office for a discussion with the Camp Administrative Staff. Parents will be notified, and an Accident/Incident Form will be filed.
- 4. If the behavior does not improve, parents will be notified, and the child may be sent home. An Accident/Incident Form will be filed.
- 5. The camp administrative staff will discuss all decisions thoroughly before any child is sent home.

PLEASE NOTE: The camp administrative staff retains the right to take immediate action if the campers' behavior poses a threat to their own safety, the safety of other campers, or camp staff. There will be no refund of any amount for campers who are sent home because of behavior problems. When deemed necessary, law enforcement will be contacted and criminal charges may be pressed in relation to; staff, volunteers and campers that violate our notolerance policy.

# Name Change from Pilgrim Center to Daycholah Center

On October 11, 2021, United Church Camps, Inc., (UCCI) with hearts toward reparation and reconciliation with Native communities in Wisconsin renamed Pilgrim Center: Daycholah.

The renaming of Pilgrim Center to Daycholah Center, the original Hocak (Ho-Chunk) name for Green Lake – is the culmination of awareness and opportunity presented following the repudiation of the Doctrine of Discovery by the Wisconsin Conference United Church of Christ at their 2019 annual meeting. UCCI Outdoor Ministry has a unique role and opportunity to restore the voice of Native Americans and recognize their stewardship of this sacred place.

With hearts set toward reparation and reconciliation, UCCI engaged in a 3-year process to listen to the Hocak community and to learn and understand the effects our history has had. This dialogue was led by The Hocak United Church of Christ at the Indian Mission in Black River Falls, Wisconsin, and facilitated by The Alliance for Justice. This collaborative and deliberative journey included a diverse set of stakeholders and has focused on the impact of words and the associations they can bring with them—in this case, including "pilgrim" in Pilgrim Center.

The first indigenous principle declares: "Respect the Earth and have a Sacred Regard for all Living Things." The UCCI Mission Statement shares this value and reads: "We will love God, all others, and the earth." With these core values aligned, we took the next step in applying them to ourselves with the formal renaming of Pilgrim Center to Daycholah Center.

The United Church of Christ (UCC) has a long history of social justice ministries and engagement. This history provides a foundation we look to build upon. We seek to care for creation, inspire and challenge one another, make courageous choices, and live out shared values.

A formal rededication of the facility took place on Indigenous People's Day, Monday, October 11, 2021, which occurred during the 400<sup>th</sup> anniversary of the first Thanksgiving. The ceremony included speakers representing the Ho-Chunk Nation, the Hocak United Church of Christ and UCCI. A fire circle with a presentation of the Ho-Chunk Nation flag and a shared meal followed.

UCCI is deeply grateful to those whose life work has been to educate and inspire necessary change.

# **Driving Directions to Daycholah Center**

#### **FROM RIPON:**

Follow Highway 23/49 west out of Ripon. Proceed to the point where Highway 49 turns right, approximately 5 miles west from the edge of Ripon. At that intersection turn left onto County A. Proceed 2.9 miles south on County A. Turn right onto Spring Grove Road. Daycholah Center is 1/4 mile on the right. For our campers' safety, please note the speed limit on Spring Grove Rd is 25 MPH.

#### FROM PRINCETON:

Follow Highway 23 east out of Princeton approximately 9 miles to County A. Turn right on County A and travel approximately 2.9 miles to Spring Grove Rd. Turn right on Spring Grove Road. Daycholah Center is 1/4 mile on the right. For our campers' safety, please note the speed limit on Spring Grove Rd is 25 MPH.

#### FROM MILWAUKEE:

Take Highway 41 north to Fond du Lac. Take Johnson Street exit, turn left (west) onto Highway 23. Proceed west through Rosendale for approximately 4 miles. Turn left (west) on County KK. County KK becomes County K at the Fond du Lac county border. Follow County K to County A, turn right (north). Proceed ½ mile to the bottom of the hill, turn left on Spring Grove Road. Daycholah Center is 1/4 mile on the right. For our campers' safety, please note the speed limit on Spring Grove Rd is 25 MPH.

#### FROM MADISON:

Take Highway 151 north out of Madison. Turn north on Highway 73 (approximately 24 miles out of Madison). Turn right on Highway 44. Proceed through Markesan on Highway 44. Approximately 5 miles east of Markesan turn left on County A, proceed 5.1 miles. At the bottom of the hill turn left on Spring Grove Road. Daycholah Center is ¼ mile on your right. **For our campers' safety, the speed limit on Spring Grove Road is 25 mph.**